

Making Data Collection Meaningful

Module 1:
Planning for Data
Collection

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Capacity-Building & Knowledge Sharing for Small and Medium Organizations (SMO)







Situation analysis

Planning for Data Collection within the Project Cycle

End of project evaluation

Mid-Term review

Project Design (LM/PMF)

Project Implementation Planning

Implementation

Thinking about MEL Design should ideally happen even when the first indicator is yet to be designed

MEL

DESIGN

Situation Analysis



Design of the Project Logic (Logic Model)

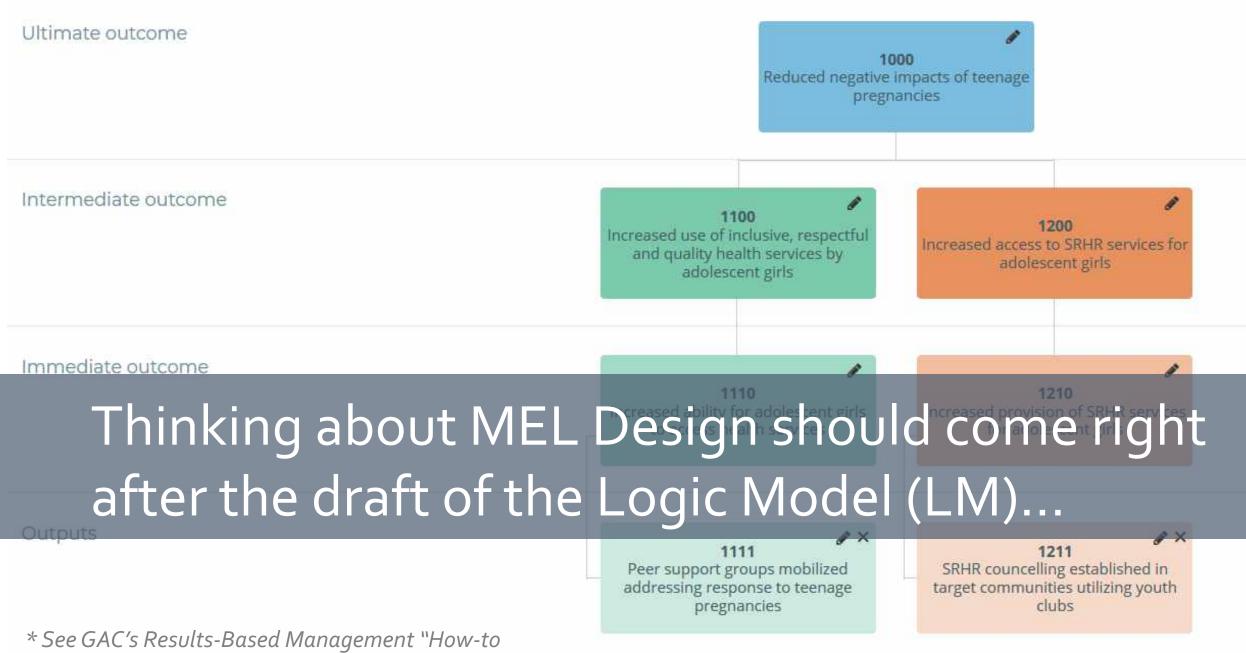


Design of Indicators (Performance Measurement Framework)



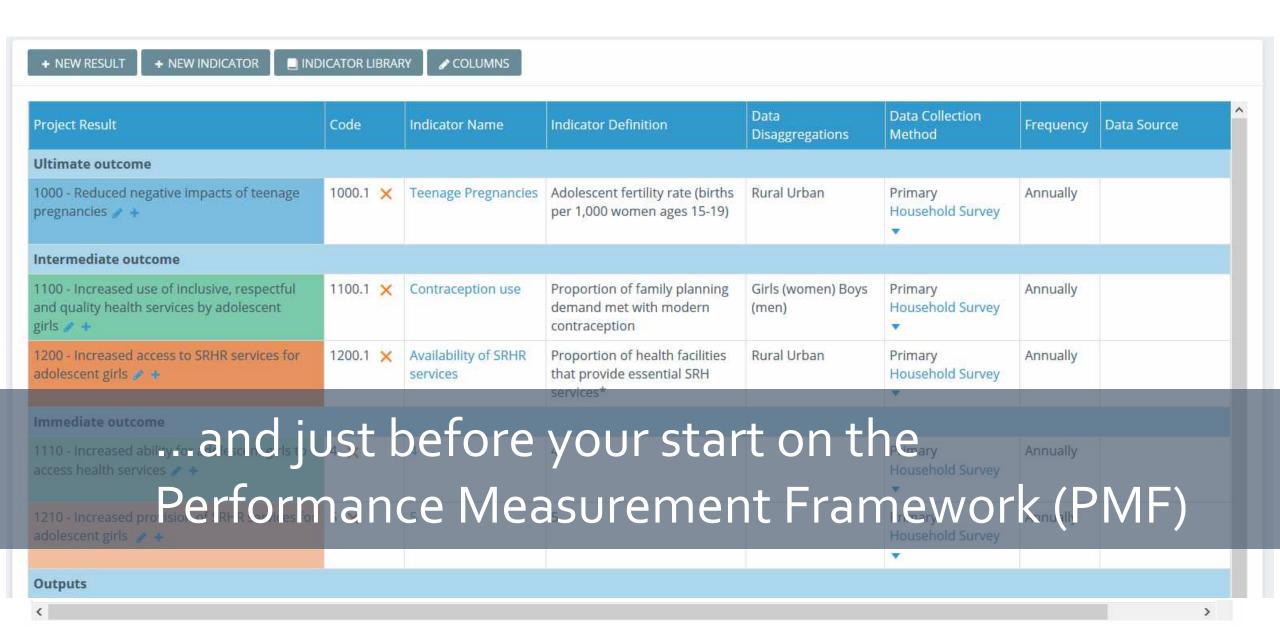
Implementation Planning

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* See GAC's Results-Based Management "How-to Guide" (2016) for more guidance on the LM

This Logic Model was created by Kinaki free tools at www.kinaki.ca



^{*} See GAC's Results-Based Management "How-to Guide" (2016) for more guidance on the PMF.

MEL Design: Establishing Critical Data Sources

At minimum, who do we need to collect data from to ensure that we can capture the change expected by the project?

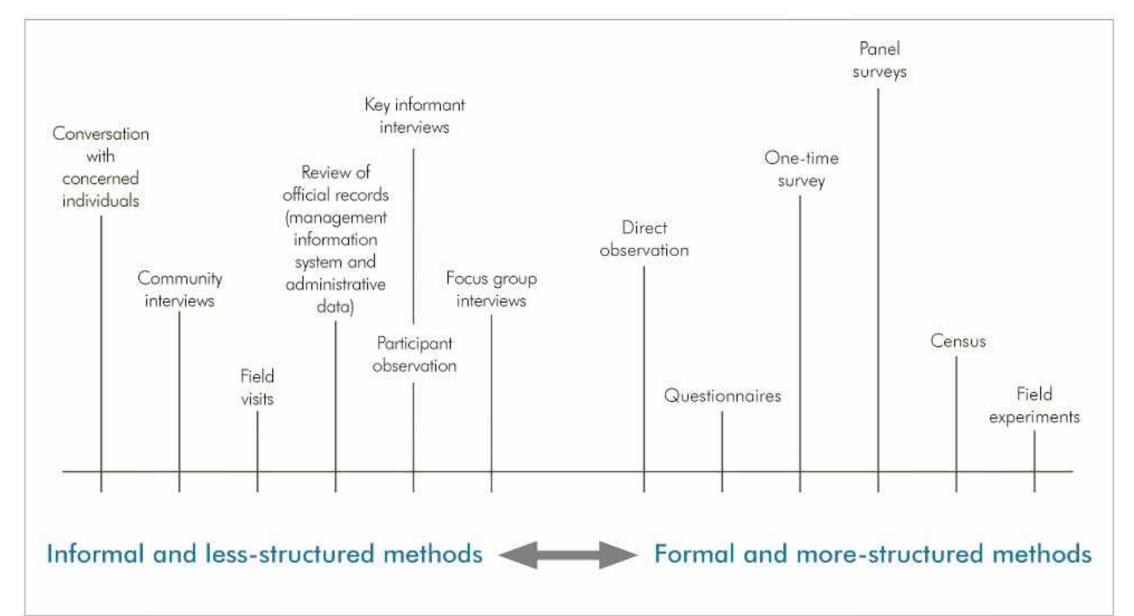
- Those who experience the change
- Those who dropped out
- Those who are the gatekeepers
- Those who mediate the change
- Those left behind

How do I decide on suitable data gathering approaches and methods?

- The least disruption for data source
- Supports meaningful engagement/ learning
- Captures data ideally at source
- Provides reliable data
- Is adequate to available budget, timeframe and capacity

MEL Design: Data Gathering Approaches and Methods

A range of possible data gathering methods...



Planning for Life Beyond the Performance Measurement Framework

• What are the next steps after designing the Performance Measurement Framework?

LM & PMF Design

Tool and Protocol Design

Data Collection

Data Storage

Data Analysis and Interpretation

Knowledge Sharing



Exercise: Initiating MEL design

Worksheet 1 (MEL Design 1): Alone or with your team, consider your next data collection exercise (or practice with the case study provided in handout 1):

- 1. Brainstorm who would be critical source(s) of data on your project.
- 2. Brainstorm possible data gathering methods.
- 3. Now put the two together: which methods for which sources?
- 4. Consider your budget, timeframe, capacity and context: can you prioritize 1-3 data collection methods to which you can truly, realistically commit?